

INEEL Water Integration Project Meeting Minutes April 16, 2003, ID-N

Attendees:

Jan Brown	INEEL	browjm@inel.gov
Alan Jines	DOE-ID	jinesa@inel.gov
Marilynne Manguba	INEEL	mangma@inel.gov
Erick Neher	INEEL	neheer@inel.gov
Jeff Perry	DOE-ID	perryjn@id.doe.gov
Doug Vandel	ICP	dsv@inel.gov

Via Conference Call

Amy Powell	ANL-W	amy.powell@anlw.anl.gov
Julie Scanlin	University of Idaho	jscanlin@uidaho.edu

Action Log

The work scope in Project Execution Plan will be reviewed by DOE-ID management next week to ensure customer needs are well defined. Review team will include Lisa Green, Enoch Miles, Bill Leake, Richard Kauffman, George Schneider, and Katie Hain. This results of this review will provide direction for development of the DWP (this process starts May 1st and needs to be completed by the end of June). The next step would then to do a BBWI management review and the BBWI Division review (Blackman - Energy and Engineering Technology). The PEP would then be finalized.

The 2000 Aquifer Fact Sheet (available at <http://www.inel.gov/publicdocuments/factsheet/02-01gwfsheet.pdf>) was sent out for review. A number of comments were received identifying information that needs to be corrected. These are being corrected and some of the information will be updated. The fact sheet will then be printed to be used for the workshops.

A dry run has been scheduled for the workshop speakers. An audience is needed to provide comments. The dry run is scheduled for April 29, 2-5 p.m. in Room 219 at the Center for Higher Education.

The workbook is progressing. A list of research projects will be in the workbook, with research outlines provided as an option. Invitations have been sent out - 1300 hardcopies and 1700 by email. The outlines are being checked for proprietary information and security issues.

Julie Scanlin reported on the Groundwater Awareness Project. The first core team meeting has been held. The participants were enthusiastic and reiterated the need for the project and educational component. Valuable input is being provided by a representation of the Idaho Department of Education. The group is working on prioritizing and refining the focus which should be done by mid-May. The next meeting will be June 5th where the key elements will be finalized. A working draft document will be provided to Jan by mid-August.

It was requested that the May 7th update report be postponed until June, which Jeff agreed would be best since the project will have progressed considerably by then and there will be more to report.

It was agreed to ask Al Yonk to provide a report on May 7th on the knowledge search matching with the identified needs.

Jan provided preliminary web statistics. During March there is a spike in hits to the website.

Jeff will be meeting with Portage to talk about the project. They performed a review of the HLW tank activities, with a focus on the science strategy. There is also a review of Sandia activities that may be useful in developing a science strategy which he will be looking at.

Scope of External Review

A discussion of the draft statement of purpose for the external review was conducted. Some questions included: What scope do we want them to look at? Is there some aspect they can focus on in depth? Can we have Ed Berkey provide input on what he thinks they should focus on?

It was agreed that some time would be taken to provide an overview of the program and the objective would be to "Evaluate the objectives of the Water Integration Project. Are they appropriate? Is the approach being taken by the Water Integration Project appropriate and will it get the project to the identified objectives? How can the objectives and approach be improved or strengthened?"

Adjourned at 1:45. Next meeting will be April 23rd.